

**Village of Wadsworth
Minutes of the Regular Board Meeting
Held at the Village Hall
May 7, 2013**

- Swear-in Trustees:** President Ryback introduced the Honorable Jay Ukena, Presiding Judge of the Family Law Division of the Nineteenth Circuit Court. He administered the Oath of Office to Trustees Tyler Crittenden and GERALYN HANSEN, both of whom are serving second terms in their respective offices. Judge Ukena, a Wadsworth resident, also administered the Oath of Office to newly elected Trustee Ben Dolan. Ryback thanked Ukena for his assistance.
- Call to Order:** President Ryback called the meeting of the Village Board of Trustees to order at 6:10pm.
- Pledge of Allegiance:** President Ryback led the Pledge of Allegiance.
- Roll Call:** In attendance were Village President Glenn Ryback, Village Trustees Tyler Crittenden, Ken Harvey, GERALYN HANSEN, Robert Hayden and James Zegar, Village Clerk Evelyn Hoselton, Village Administrator Moses Amidei and Village Attorney Tiffany Nelson-Jaworski.
- Public Comment:** Wadsworth Queens appeared to remind everyone of their upcoming pageant on June 23 at 2:00 PM, again at Midlane Country Club. All are invited to attend. In addition, a golf outing fundraiser will be held this summer. President Ryback and Trustee Harvey thanked the Queens for everything they do to promote Wadsworth.
- Establish Consent Agenda:** A motion was made by Harvey, seconded by Hansen, to establish a consent agenda for the following items:
- a. Approval of the April 16, 2013 Village Board meeting minutes.
 - b. Approval of Bills to be Paid as of May 7, 2013, totaling \$26,559.78.
 - c. Adoption of an Ordinance Amending the Final Plat of Subdivision for Lot 12 of the Forest View Subdivision.
 - d. Motion to approve temporary construction trailer to be used in conjunction with Newport Fire Department's Caroline Avenue facility renovation.
 - e. Adoption of a Resolution Honoring Rodney Johnson for His Service to the Village of Wadsworth.
- Voice vote: Ayes—all. Nays—none. Motion carried. Ordinance # 2013-893 Resolution # 2013-244.
- Approval of Consent Agenda:** A motion was made by Harvey, seconded by Crittenden, to approve the consent agenda as presented.
- Roll call vote: Ayes all, Nays none. Motion carried.
- Discussion of removed topics:** There were no removed topics to discuss.
- Old Business:** There was no Old Business.
- New Business:** Fire Chief Kirschhoffer appeared regarding renovation of the Caroline Avenue Fire Station. As a governmental agency, he asked for some relief from permit fees from Wadsworth during construction and inspection of the anticipated new work. Administrator Amidei's memo depicted actual costs for the building inspectors, along with administrative costs for office work. By absorbing some administrative fees, he noted that roughly \$3200 could be waived. Trustees reviewed dollar amounts on the memo and Ryback noted that the original \$9,232 amount could be reduced to about \$6100.
- A motion was made by Harvey, seconded by Zegar, to reduce the building permit fee to \$6100 for renovation of the Fire Department facility.
- Roll call vote: Ayes all, Nays none. Motion carried.

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Village President's Report: President Ryback reported that an appointment made to the Zoning Board of Appeals last meeting would need to be vacated, as the appointee is a Canadian citizen. Since that meeting, the Village Attorney has learned that in addition to being a Wadsworth resident, United States citizenship is required. Harvey asked time to do his own background check on the new proposed appointee. Counsel suggested vacating the last appointment at this meeting.

A motion was made by Harvey, seconded by Zegar, to vacate the appointment of George Stamoyannos to the ZBA.

Voice Vote: Ayes all, Nays none. Motion carried.

Village Attorney's Report: Attorney Nelson-Jaworski did not provide a report.

Village Administrator Report: Administrator Amidei referred to a new signage package provided by St. Patrick's Church, which includes a new front yard sign and numerous small, directional signs to aid traffic flow about the property. He noted that the site is zoned residential, and some signs exceeded sizes and heights prescribed by Ordinance. He asked Trustees to review the package and provide feedback. He will then speak with St Pat's Business Manager about how to proceed.

He reported that the new owners of horse property at Cashmore and Yorkhouse Roads will be leasing stalls in the 25 stall barn, not outsourcing the management as previously proposed. Hansen volunteered to assist Amidei with any equestrian questions which may arise.

Amidei reported that temporary pavement will be installed along Wadsworth Road tomorrow and the railroad crossing expansion will take roughly three weeks to complete. The railroad will not close the crossing until the St Pat's school year concludes.

He also reported on the Lake County Division of Transportation plans for intersection improvements at Wadsworth and Green Bay Road in Beach Park. They will hold an Open House at Prairie Trail School with details.

Committee Reports:

Finance: Trustee Harvey referred to the Village of Wadsworth Fiscal Year 2012 Audit Report. He was pleased that the newer GASB-34 accounting standard had been adopted. Ryback noted that much of the conversion work and inventory structure had been completed in-house and thanked Amidei for the extra time he dedicated to implement the change-over. Amidei remarked that a number of culverts and underground drainage structures not noted on any plans in the past are now accounted for as part of the new system.

A motion was made by Harvey, seconded by Zegar, to approve the Milburn Cain & Company Audit Report.

Roll call vote: Ayes all, Nays none. Motion carried.

Harvey also made reference to a proposal from Milburn Cain & Company to perform the Fiscal Year 2013 Audit Report. The proposal is for \$200 more than this year's audit, yet the published report price remains the same. Zegar noted that the firm is very reputable and agreed with the proposal.

A motion was made by Harvey, seconded by Zegar, to approve the Milburn Cain & Company proposal to perform the Fiscal Year 2013 Audit Report in an amount not to exceed \$10,000 and to assist with preparation of the published report for \$1,200.

Roll call vote: Ayes all, Nays none. Motion carried.

Parks and Village Hall: There was no Parks and Village Hall report.

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- Public Service:** Trustee Hansen noted that plans for the Farmer’s Market are moving forward and she is working with Trustee Crittenden regarding some live entertainment to be held during those events.
- Road and Bridge:** Trustee Crittenden did not provide a Road and Bridge report.
- Planning, Zoning & Plats:** Trustee Zegar released an electronic newsletter yesterday and plans another for next week. He has heard from Tracy’s Bistro, who is moving ahead with his plans.
- Ordinance Committee:** Trustee Hayden did not provide an Ordinance Report.
- Executive Session:** A motion was made by Harvey, seconded by Crittenden, to enter Executive Session at 7:05 PM to discuss Personnel and Review of previous Executive Session Minutes.
- Roll Call Vote: Ayes: Crittenden, Dolan, Harvey, Hansen, Hayden, Zegar. Nays: none. Motion carried. The Board returned to regular session at 8:25 PM.
- Return to Regular Session Roll:** Crittenden, Dolan, Hansen, Harvey, Hayden, Zegar, Ryback.
- Executive Session Results:** A motion was made by Crittenden, seconded by Zegar, to approve annual salary increases for employees as follows: Administrator 3%, Accounts Payable Clerk \$1 hourly, Public Works Director 3%, Public Works Assistant \$1 hourly, Administrative Assistant 1.5%.
- Roll Call Vote: Ayes: Crittenden, Dolan, Harvey, Hansen, Hayden, Zegar. Nays: none. Motion carried.
- Finance:** Harvey discussed petty cash expenses with the Board.
- Resolution by Wadsworth:** President Ryback noted that former Trustee Rodney Johnson was now in the building and asked him to step forward to be presented with a Resolution from the Village of Wadsworth, adopted in the Consent Agenda, honoring him for his 4 years of service. Ryback read aloud the Resolution to Johnson and thanked him for the many contributions he had made as the Parks Chair in advance of the 50th Anniversary Event last year and as past Chair of the Planning, Zoning and Plats Committee.
- Adjournment:** There being no further business, the meeting adjourned at 8:40PM on a motion by Harvey, seconded by Hansen.
- Voice vote: All Ayes. Nays – none. Motion carried.

Evelyn Hoselton, Village Clerk