

**Village of Wadsworth
Minutes of the Regular Board Meeting
Held at the Village Hall
October 3, 2017**

Call to Order: President Ryback called the meeting of the Village Board of Trustees to order at 6:00pm.

Pledge of Allegiance: President Ryback led the Pledge of Allegiance.

Roll Call: In attendance were Village President Glenn Ryback, Village Trustees Ben Dolan, Geralyn Hansen, Ken Harvey, Robert Hayden, Doug Jacobs and James Zegar, Village Clerk Evelyn Hoselton, Village Administrator Moses Amidei and Village Attorney Kurt Asprooth.

Special Business: The homeowners from 38303 Burr Oak Lane were present to answer questions about their request to construct a small garden shed in an area considered as a front yard on their corner lot at the corner of Burr Oak and Shagbark Lanes. Trustees reviewed photographs of the yard and the proposed area adjacent to an existing driveway. Due to the shape and topography of the lot, the area behind the house is too small and too low to easily access a shed. Brief discussion followed.

A motion was made by Jacobs, seconded by Zegar, to authorize placement of an accessory structure in a front yard pursuant to Section 1-5-7-F of the Village Code.

Roll call vote: Ayes all, Nays none. Motion carried

Public Comment: Several residents of Sheryl Lynn Drive were again present to discuss the noise and loose animals from a Kilbourne Road residence immediately south of their street. They reported the loud music had subsided after last Wednesday, but loose animals and the flatbed truck which is always left running on the driveway continue. Amidei and Code Enforcement had visited the residence last week and advised the resident the flatbed commercial truck cannot remain outside; the property owner was given 30 days to correct the deficiencies.

Establish Consent Agenda: A motion was made by Harvey, seconded by Hansen, to establish a consent agenda for the following items:

- a. Approval of the September 19, 2017 Village Board meeting minutes.
- b. Motion to approve reimbursement to Administrator Amidei in the amount of \$350.70 related to hotel and parking expenses at the 2017 IML conference.
- c. Approval of October 3, 2017 Bills to be Paid Report in amount of \$175,225.28.

Voice vote: Ayes-all Nays-none Motion carried.

Approval of Consent Agenda: A motion was made by Harvey, seconded by Hayden, to approve the consent agenda as presented.

Roll call vote: Ayes all, Nays none. Motion carried.

Discussion of Removed Items: There were no removed items.

Old Business: Discussion resumed regarding the Wetland Bank project proposed by Land and Lakes, Inc. Marty Hanley and his colleagues answered questions posed by Trustees about adequately funding the long-term obligations of properly maintaining the wetland bank project by Wadsworth after it takes ownership in seven to ten years and in perpetuity. The \$200,000 amount proposed for perpetual maintenance was considered inadequate to burn and otherwise maintain the 135 acre site for the long term. After more discussion with Hanley, it was decided that the Village would not pursue the long term manager role at this time.

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Amidei referred to an agreement form with Mid-West Trucker Association related to Drug and Alcohol Testing for Village Employees with Commercial Driver Licenses (CDL). The new Village snowplow truck can only be operated by a driver possessing a CDL and certain requirements must be adhered to. This organization provides testing for many area municipalities with snowplow trucks and drivers similar to ours. The annual cost is \$64 per CDL driver plus a \$60 registration fee.

A motion was made by Harvey, seconded by Zegar, to authorize the above expenditures for inclusion in the Mid-West program.

Roll call vote: Ayes all, Nays none. Motion carried.

It was noted that Federal CDL Law requires a Drug and Alcohol testing policy (Appendix D-19622) also be included in any employee manual.

A motion was made by Harvey, seconded by Zegar, to accept Appendix D and insert it into the Wadsworth Employee Manual using Option 1 which is the zero tolerance procedure. The Standard Operating Procedure will be Option 2, by which expenses for the program and testing are borne by the Village.

Roll call vote: Ayes all, Nays none. Motion carried

Amidei referenced the Sheriff's report for August through September regarding traffic enforcement and reported he had not received any complaints about speeding traffic recently. Discussion followed regarding another extension of the program. After brief discussion Trustees agreed to extend the program through year-end.

A motion was made by Dolan, seconded by Harvey, to continue the program to January 3, 2018 for ten hours of service each week.

Roll call vote: Ayes all, Nays none. Motion carried.

New Business:

Other changes to the Village Employee manual will include clarification of overtime pay during snow removal operations on actual or observed holidays not to exceed two times the regular pay rate. (Double-time)

A motion was made by Dolan, seconded by Zegar, to the above noted changes.

Voice vote: Ayes all, Nays none. Motion carried.

Amidei received a call from a resident asking to plant a tree in Wadsworth Park to commemorate a long-time village resident who built many area homes and has since passed away. He noted we have two such trees already, one for our long time building inspector Art. Trustees agreed with the idea and asked Amidei to help identify a location in the park.

A Municipal Facility Utility Acceptance Agreement regarding two manhole structures upon private property which will soon be upon a public right-of-way after Lake County takes additional property for roadway purposes, will need Village acceptance. Trustee Harvey debated the manner in which The Shanty was required to give up additional frontage to the highway department at no cost yet be responsible for the cost to move the structures (if it is to be required in the future).

A motion was made by Zegar, seconded by Hansen, to authorize execution of a Municipal Facility/Utility Acceptance Upon a County Highway Agreement with the County of Lake, contingent on execution of the Indemnification Agreement with Dylan Paros, LLC regarding private facilities upon a County Highway (Wadsworth Road.)

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Roll Call Vote: Ayes: Dolan, Hansen, Hayden, Jacobs, Zegar. Nay: Harvey. Motion carried.

Lastly, Amidei referred to Reverse 911 notification system which has been a shared cost for the past several years. The overall cost has remained the same but the cost-sharing agreement will be updated based upon population changes.

A motion was made by Harvey, seconded by Hayden, to adopt an Ordinance Authorizing Execution of an Intergovernmental Agreement between the Village of Wadsworth, the Village of Old Mill Creek, Newport Township and the Newport Township Fire Protection District regarding its Shared Emergency Notification System.

Roll call vote: Ayes all, Nays none. Motion carried. Ordinance # 2017-1020.

Village President's Report:

President Ryback reported on his recent meeting with Waukegan Mayor Cunningham, Park City Mayor Pannell and the Paseo, Mexico Mayor at the new El Paseo Center in Waukegan.

Village Attorney's Report:

Attorney Asprooth did not provide a report.

Village Administrator Report:

Administrator Amidei reported that the annual audit is complete and the Auditor will present his report at the next regular Wadsworth meeting October 17.

As requested by Trustees, no Raffle License fee will be charged to The Freedom Farm for Vets or Saint Patrick's Church.

Trustee Zegar suggested hiring someone familiar with QuickBooks software to work 10 or 15 hours per week. He will advertise in the Village newsletter.

Amidei has completed paperwork for acquisition of several wetland properties from Lake County at minimal cost. He described the properties by location and Property Identification Number.

A motion was made by Dolan, seconded by Jacobs, to Adopt an Ordinance Authorizing the Purchase of Property commonly known as PIN 03-36-217-001 at a cost not to exceed \$40.

Roll call vote: Ayes all, Nays none. Motion carried. Ordinance Number 2017-1021.

A motion was made by Dolan, seconded by Jacobs, to Adopt an Ordinance Authorizing the Purchase of Property commonly known as PIN 03-36-113-004 at a cost not to exceed \$40.

Roll call vote: Ayes all, Nays none. Motion carried. Ordinance Number 2017-1022

A motion was made by Dolan, seconded by Jacobs, to Adopt an Ordinance Authorizing the Purchase of Property commonly known as PIN 03-28-400-003 at a cost not to exceed \$40.

Roll call vote: Ayes all, Nays none. Motion carried. Ordinance Number 2017-1023

A motion was made by Dolan, seconded by Jacobs, to Adopt an Ordinance Authorizing the Purchase of Property commonly known as PIN 03-25-401-003 at a cost not to exceed \$40.

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Roll call vote: Ayes all, Nays none. Motion carried. Ordinance Number 2017-1024

Discussion and presentation was made by Amidei of the Illinois Department of Transportation's Motor Fuel Tax review.

The Willows of Wadsworth neighborhood has Stop signs supported by special, decorative wood-posts in lieu of the standard steel post. The wood sign-post structures need special approval from the Village after review of adequate "break-away" features by the Village Engineer.

A motion was made by Zegar, seconded by Hansen, to Authorize installation of the special wood posts contingent upon approval by the Village Engineer.

Voice vote: Ayes all, Nays none. Motion carried.

Committee Reports:

Finance:

Trustee Harvey did not provide a Finance Committee Report but suggested a new recording device for the Village Clerk.

Public Service:

Trustee Hansen did not provide a Public Service Committee Report.

Planning, Zoning & Plats:

Trustee Zegar did not provide a Planning, Zoning & Plats Report

Ordinance:

Trustee Hayden did not provide an Ordinance Committee report.

Road and Bridge:

Trustee Jacobs referred to an agreement for snowplowing assistance, if needed, during a major snowfall event which might overwhelm the Village and Township snowplowing crews. It was provided by Trustee Dolan, who is related to Doetsch, but indicated he would not benefit from the proposed agreement. While difficult to find, Dolan was successful in securing an arrangement with Doetsch Contractors, Incorporated in Zion. Upon request, they will provide a driver for \$65 per hour and a 5-ton truck equipped with plow and salt spreader for \$130 per hour. The contract amount guarantees availability of services, which will be paid from the contract retainer amount.

A motion was made by Jacobs, seconded by Zegar, to accept the Proposal from Doetsch Contractors, Incorporated of Zion in the minimum amount of \$10,400 for snowplowing assistance, subject to Village Attorney review.

Roll Call Vote: Ayes: Harvey, Hansen, Hayden, Jacobs, Zegar. Abstain: Dolan. Motion carried.

Dolan is also seeking proposals for a FEMA disaster program.

Parks and Village Hall:

Trustee Jacobs presented a proposal from Dan Dalziel of 3D Studios regarding upgrading of Wadsworth and Orchard Parks. 3D is in the business of park design and Jacobs has visited other parks which 3D has upgraded and was impressed with his work.

A motion was made by Jacobs, seconded by Dolan, to accept the proposal provided by 3D Designs dated September 15 and revised September 27 in the amount of \$15,450 for design, bidding and construction observation services to renovate playground areas in both Wadsworth and Orchard Park in the Jonathon Knolls subdivision.

Roll call vote: Ayes all, Nays none. Motion carried.

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A topographic survey will also be required to Orchard Park so 3D can work on a design for that park.

A motion was made by Dolan, seconded by Zegar, to authorize an amount not to exceed \$2,000 for the Village Engineer to provide a topographic survey later this week.

Roll call vote: Ayes all, Nays none. Motion carried.

Executive Session:

A motion was made by Hayden, seconded by Hansen, to enter Executive Session at 8:36 PM to discuss Personnel.

Roll Call Vote: Ayes: Dolan, Harvey, Hansen, Hayden, Jacobs, Zegar. Nays: None.

Motion carried. The Board returned to regular session at 9:17 PM.

Return to Regular Session Roll: Dolan, Harvey, Hansen, Hayden, Jacobs, Zegar, Ryback.

Results of Executive Session: The Village Attorney was directed to prepare an Employment Agreement for the Village Administrator.

Roll Call Vote: Ayes: All. Nays: none. Motion carried.

Adjournment:

There being no further business, the meeting adjourned at 9:18 PM on a motion by Harvey, seconded by Dolan.

Voice vote: All Ayes. Nays – none. Motion carried.

Evelyn Hoselton, Village Clerk